

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

March 22, 2011

PRESENT

C.W. Colladay
P. Rodriguez
O. Garrett

ABSENT

J. Deleo
G. Destache

GUESTS

D. Slater

STAFF

J. Pape
M. McCullough
A. Harnden
N. Harper
K. Caldwell
D. Saunders

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

a. Form 700 Conflict of Interest Statements will be collected today.

b. Registrar of Voters, County of Riverside, General District Election to be held August 30, 2011. Staff didn't receive documentation until after agenda was posted, with a deadline for return to County on or before April 27, 2011.

ACTION: Director Rodriguez moved to add three resolutions which arose after posting of the Agenda to meet the filing deadline to the County. Director Garrett seconded. Motion carried unanimously.

1. Resolution No. R-11-01 Requesting the County of Riverside's Registrar of Voters to Conduct the Lee Lake Water District General Election.

ACTION: Director Rodriguez moved to adopt Resolution No. R-11-01. Director Garrett seconded. Motion carried unanimously.

2. Resolution No. R-11-02 Determining that the Candidate Statement Cost will not be paid by the District.

ACTION: Director Rodriguez moved to adopt Resolution No. R-11-02. Director Garrett seconded. Motion carried unanimously.

3. Resolution No. R-11-03 Determining the District's Qualified Voter List Pursuant to Water Code Section 35003.1

ACTION: Director Rodriguez moved to adopt Resolution No. R-11-03. Director Garrett seconded. Motion carried unanimously.

3. Public Comment.

- a. Don Slater spoke to the Board regarding agenda item No. 19 a. 1.

BOARD ITEMS:**4. Minutes of the February 22, 2011 Regular Meeting.**

ACTION: Director Rodriguez moved to approve the Minutes as presented. Director Garrett seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Garrett moved to approve the financial report and to authorize payment of the February 22 – March 22, 2011 invoices. Director Rodriguez seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports (Unaudited).

- a. Revenue & Expenditure Report.

ACTION: Note and file.

The Board directed staff to add the Capital Improvement sheet to future agendas.

- b. Lien update.

ACTION: Note and file.

7. Presentation of FY 09/10 Audited Financial Statements.

ACTION: Director Garrett moved to approve the audited financial statements with staff to get auditors interpretation of “unrestricted” from page 11 of the report. Director Rodriguez seconded. Motion carried unanimously.

8. J.P. Morgan Waiver of Security Exhibit A.

ACTION: Director Rodriguez moved to reject the request. Director Garrett seconded. Motion carried unanimously.

9. Trilogy Development.

- a. Homeowners Association update.

- b. Golf Course update.

10. Sycamore Creek Development.

- a. Project Update – None.
 - b. 1748 houses to be built. 1106 houses occupied to date. 63% complete.
 - c. Richmond America – Whisper Ridge 9 lots remaining.
 - d. Meritage Homes – 67 lots, 2 models, 6 homes built.
- 11. CFD No. 1 Sycamore Creek Recycled Water System.**
- a. Update on progress.
 - b. Non-potable water project 1.5 MG Storage Tank Construction Payment Request No. 3.
ACTION: Director Garrett moved to approve Payment Request No. 3. Director Rodriguez seconded. Motion carried unanimously.
- 12. Retreat Development – Ryland Homes.**
- a. Retreat recycled water conversion update.
 - b. 517 houses to be built. 438 houses occupied to date. 85% complete.
 - c. Ryland Homes 77 lots priced between \$474-555K, 19 lots released by County, 16 sold, 2 models, 4 in construction.
- 13. Ranpac “Toscana” Project.**
- a. Project Update – None.
 - b. 1443 estimated houses to be built.
- 14. Re-alignment of Temescal Canyon Road.**
- a. Project Update – Sam Yoo reported via email they expect to start construction in early June. They are currently working on the LLWD reclaimed water line design and have met with Jeff to go over the proposed alignment. There will also be a portion of the 14” EVMWD agricultural line that will have to be relocated along the S curve section of the road.
- 15. Ridge Properties “Wildrose East Business Park” Project (Tracy Hodge).**
- a. Project Update – None.
- 16. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**

- a. Project Update – None.
- 17. Water Utilization Reports.**
ACTION: Note and file.
- 18. Committee Reports.**
- a. Finance (Director Garrett) – None.
 - b. Engineering (Director Rodriguez) – None.
 - c. Public Relations (Director Deleo) – None.
- 19. General Manager’s Report.**
- a. General Manager’s Report
ACTION: Note and file.
 - 1. Leroy Sewer Lift Station.
ACTION: After an engineering/finance committee meeting on Thursday, March 10th and lengthy discussion under Public Comment, Director Rodriguez moved to reimburse Don Slater a total payment of \$118,870 (of which \$83,449 had been previously approved) for a net payment of \$35,421 upon completion of the Leroy sewer lift station. Director Garrett seconded. Motion carried unanimously.
 - 2. Treatment Plant Site asphalt repair and road slurry.
ACTION: Director Rodriguez moved to transfer the approximately \$25,000 from the Property Maintenance budget to pay for asphalt repair and to elect Option 2 from the quote. Director Garrett seconded. Motion carried unanimously.
 - b. Operations Report
ACTION: Note and file.
- 20. District Engineer’s Report.**
- a. Status of Projects
ACTION: Note and file.
- 21. District Counsel’s Report – None.**
- 22. Seminars/Workshops.**
- 23. Consideration of Correspondence.**
An informational package containing copies of all pertinent correspondence for the

Month of February was distributed to each Director along with the Agenda.

The following correspondence will be available for review at the meeting:

- Santa Ana River Watershed Conference 2011, April 27, 2011, Riverside Convention Center.
- WaterReuse Association Annual Report 2010.
- WaterReuse Association 2011 Membership Directory.

24. Adjournment.

There being no further business, the March 22, 2011 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 11:07 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____